

**TOWN OF EAST KINGSTON, NH
SELECTMEN'S PUBLIC MEETING MINUTES
MONDAY, AUGUST 18, 2008**

**Attending: Selectmen Robert A. Caron, Richard S. Poelaert & David R. Pendell, Jr.
Others Attending: Matt Gallant, Austin Carter & Ed Warren.**

Chairman Caron called this Selectmen's Public Meeting to order at 6:30PM.

MINUTES: The Board reviewed the Selectmen's Public Meeting Minutes dated 8/4/08. Mr. Pendell **MOTIONED** to approve and sign the minutes as written. Mr. Poelaert seconded. Motion carried 2-0. (Chairman Caron abstained, as he was not in attendance at the 8/4 meeting).

REGISTER: The Board reviewed the check register. Mr. Pendell **MOTIONED** to approve and sign the check register dated 8/13/08 in the amount of \$48,558.05. Mr. Poelaert seconded. Motion carried 3-0.

DRA: The Board reviewed the NH DRA Application for Reimbursement to towns & cities in which federal & state forest land is situated. It was noted the Town of East Kingston has a 42.0 acre parcel (MBL #12-01-04) referred to as Eaton Forest, with an assessed value of \$217,600. The Adm. Asst. informed the Board the Town normally receives \$47.15 annually from the State of NH.

Mr. Pendell **MOTIONED** to approve and sign the application as submitted. Mr. Poelaert seconded. Motion carried 3-0.

APPOINTMENT: The Board acknowledged receipt of a letter from ZBA Chairman John Daly, stating as Peter Riley has resigned from the ZBA, he would like to recommend Catherine Belcher be appointed to a full member to fill the vacancy of his term through 12/31/08, as she currently is an alternate member.

Mr. Pendell **MOTIONED** to approve and sign an appointment for Catherine Belcher, as a full member of the ZBA through 12/31/08, based on the recommendation of John Daly, ZBA Chairman. Mr. Poelaert seconded. Motion carried 3-0. This will remove her "alternate" status.

MS-1: The Board reviewed the MS-1, which is due to DRA by 9/1.

Mr. Pendell **MOTIONED** to approve and sign the MS-1 (Summary of Inventory of Valuation), as completed by the Adm. Asst. Mr. Poelaert seconded. Motion carried 3-0.

It was noted the MS-4 (Revenues) would also be forwarded to DRA.

It was acknowledged the tax rate is set by the numbers provided in these reports to DRA.

RR DEPOT: Chairman Caron stated he spoke with Peter Gilligan of the Historical Committee, and he has requested the following be done in preparation of the Old Home Day Event to be held on 10/4: Mowing around the railroad depot building and the driveway smoothed out for the public's safety. The mowing contractor and the Road Agent will be notified to perform these items.

NONPUBLIC SESSION: Chairman Caron **MOTIONED** to go into a nonpublic session at 6:45PM under RSA 91-A-3, II: para (d.) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general

community. The Board was polled and the results of the poll were: Robert A. Caron – Yes, Richard S. Poelaert – Yes & David R. Pendell, Jr. - Yes.

The Board was polled and determined the divulgence of the information would render the proposed action ineffective and the information will be withheld from the public during the public meeting Minutes of August 18, 2008. The results of the poll were: Robert A. Caron – Yes, Richard S. Poelaert – Yes & David R. Pendell, Jr. – Yes.

Chairman Caron **MOTIONED** to adjourn the Selectmen's Non Public Meeting at 7:10PM. Mr. Poelaert seconded. Motion carried 3-0.

FORESTRY VEHICLE: The Adm. Asst. informed the Board of Selectmen the forestry vehicle (which was passed at Town Meeting 3/2008 WA #5 to purchase) is almost completed, and should be ready for delivery around 9/1. A transfer of funds will be forthcoming.

The Adm. Asst. informed the Board of Selectmen she will be requesting the funds from the Trustee of the Trust Funds from the capital reserve fire apparatus fund to be transferred to the Town's general fund.

Mr. Gallant offered he and the Fire Chief had been in contact with the contractor about the delivery and cost. The cost will be \$94,450.

Mr. Gallant added the company will send the truck, leaving Georgia on 8/27. He further noted until we take ownership, it is the company's responsibility.

ROAD AGENT: Mr. Gallant stated he has Quality Hardwood scheduled to mow the sides of the roads before school starts.

HEALTH OFFICER: Mr. Gallant stated Dragon Mosquito has been providing their monthly reports and, to date, no Triple E or West Nile Virus has been found in East Kingston.

BUDGET: It was noted the remaining funds for the maintenance of all Town owned buildings for 2008 should cover heat and electric bills, but not anymore than that at \$65,000 or so, for the remainder of the year August – December 2008.

WEBSITE: It was noted Ms. Weiss is working on getting the official Town website up and running.

CODE ENFORCEMENT OFFICER: Mr. Ray Donald asked the Adm. Asst. to inform the Board of Selectmen he contacted Mr. Ford and informed him he would have to go back to the Planning Board to have the condition of a fence erected at his storage area removed, should he decide not to put one up. Mr. Ford had offered to put up a fence, so the Planning Board added it to his conditions of approval. The Planning Board will review the Mylar and Notice of Decision for appropriate action, if any, should it be necessary.

CONSERVATION COMMISSION: The Board acknowledged receipt of the 7/7/08 Conservation Commission Meeting Minutes for their review.

HOME OCCUPATION: Ms. Gallant informed the Board of Selectmen an Invisible Business at 17 North Road did not submit his annual \$25.00 permit fee until Aug. 6th, and the valid permit expired on 6/30/08. The Board of Selectmen sent him a letter notifying him dated 7/21/08. The Selectmen's Office received payment on 8/6/08. Discussion ensued.

Chairman Caron **MOTIONED** to accept payment of the annual \$25 invisible home occupation permit fee with a letter sent back to Mr. Joseph Giannino stating it was due by 6/30. Mr. Pendell seconded. Motion carried 3-0. It was noted this was accepted for an “invisible business,” not a regular home occupation.

PPC: It was acknowledged the Board of Selectmen have been invited to attend a PPC meeting scheduled for 9/3. The Adm. Asst. stated she will confirm that Conservation Commission Chairman Larry Smith will be attending, and he can report to the Board the results of the meeting of the Powwow Council.

BI/COE: The Adm. Asst. informed the Board of Selectmen the BI/CEO, Ray Donald, will be on vacation the week of 8/25.

CANDIDATE: Veda Poletta is working for Jeb Bradley’s campaign for Congress, and she asked if the Board of Selectmen would like to meet him. They suggested he advertise a meeting with the public at the Selectmen’s Office during normal business hours. The Adm. Asst. will contact Veda and suggest it to her.

POUND SCHOOL: It was noted at the recent School District Meeting held on 8/13, the School District discussed the deed the Town has to the Pound School. Chairman Caron attended and reported the School District will have a warrant article in March 2009 to eliminate some verbiage in the current deed, which was transferred from the School District to the Town of East Kingston in 1973. They acknowledged the Town has full ownership and use of the building. They do not want the building deeded back to them. After the vote, they can revise the deed.

POUND SCHOOL: The Board of Selectmen reviewed the action items at the Pound School, and determined that most of them have been taken care of. It was noted the Town is waiting to receive quotes from the electrician for the lighting of the Pound School.

The Pound School will be utilized by the Friends of the Library for a used bookstore, and meetings of the Recreation Committee, Planning Board, ZBA, Grange, and Historical Committee.

Mr. Pendell offered a quote of the cost of an air conditioner unit (includes unit, compressor and lines to the condenser) for the Pound School at \$1,300. It was noted the electrician cost is separate.

The Board of Selectmen agreed the budget is slim; therefore, they will table the discussion for 2009.

It was noted insulation has been installed in the ceilings of the Pound School and the Fire Station for less than \$500 to help with the heating costs this winter.

SAFETY COMMITTEE: The Board of Selectmen acknowledged the Safety Committee will be meeting, later this month and the Board of Selectmen asked that the Fire Chief calculate the number of people allowed at each building & post it at each building.

Chairman Caron stated he had contacted the EKFA President (Julie Urwick) and informed her that a list of wants and needs is being prepared for the Fire Station, for both short term and long term goals.

Austin Carter informed the Board of Selectmen when he & Norm Freeman went to the Fire Station; he expressed their surprise at what they have been doing at the Fire Station. He stated he saw a hole in the ceiling of the upstairs room at which Chairman Caron responded; when they put the insulation in it happened, and it will be fixed. Mr. Carter added he saw stuff in progress that he was not aware of. Chairman Caron responded he had notified EKFA President Julie Urwick himself to keep her informed. He added Ms. Urwick has been informed of plans including the painting of the ceiling, along with fixing the hole in the ceiling.

Mr. Pendell added the cost of ac units for the Fire Station came in at \$4,455. The Board of Selectmen agreed it would be another 2009 budget item.

LEGAL: The Adm. Asst. informed the Board of Selectmen of the Attorney handling a case for the Town through its insurance carrier, and that the suit regarding the cell tower will take another few months to be decided on by the court. No action was required.

EMT: Mr. Matt Gallant informed the Board of Selectmen he, Ed Warren, and Keith Bertogli will be attending an EMT class starting 9/3.

NONPUBLIC SESSION: Chairman Caron **MOTIONED** to go into a nonpublic session at 8:00PM under RSA 91-A-3, II: para (b.) The hiring of any person as a public employee. The Board was polled and the results of the poll were: Robert A. Caron – Yes, Richard S. Poelaert – Yes, & David R. Pendell, Jr. - yes.

The Board was polled and determined the divulgence of the information would render the proposed action ineffective and the information will be withheld from the public during the public meeting Minutes of August 18, 2008. The results of the poll were: Robert A. Caron – Yes, Richard S. Poelaert – Yes & David R. Pendell, Jr. – Yes.

Chairman Caron **MOTIONED** to adjourn the Selectmen’s Non Public Meeting at 8:10PM. Mr. Poelaert seconded. Motion carried 3-0.

CALENDAR: Labor Day holiday observed 9/1, Selectmen’s Meeting Tuesday, 9/2.

Mr. Poelaert **MOTIONED** to adjourn this Selectmen’s Public Meeting at 8:12PM. Mr. Pendell seconded. Motion carried 3-0.

Respectfully submitted,

Deborah G. Gallant
Administrative Assistant

Robert A. Caron

Richard S. Poelaert

David R. Pendell, Jr.