



PLANNING BOARD  
TOWN OF EAST KINGSTON  
New Hampshire

2011-2012  
Ron Morales, Chairman  
Peter Gilligan, Vice Chairman

**MINUTES**  
Regular Meeting 17 April 2011  
7:00 pm

**AGENDA:**

- ◆ **Call to Order**
- ◆ **Approval** March 17 minutes
- ◆ **Review and Discussion** - updates to the site plan review regulations
- ◆ **Review and Discussion** - updates to the telecommunications ordinance
- ◆ **Board Business**

**CALL TO ORDER:** The regular meeting of the East Kingston Planning Board was called to order at 7:00 pm.

**ROLL CALL:** Mrs. White called the roll.

**Members:** Mr. E Warren, Mr. P. Gilligan, Ex-officio Mr. C. Cook. Mr. R. Morales and Dr. R. Marston were not in attendance.

**Alternates:** Mr. J. Cacciatore.

**Advisors:** RPC Planner Ms. Julie LaBranche

**Board Business**

In the absence of Acting Chairman Morales, Vice Chairman Warren chaired the meeting. Mr. Warren appointed Alternate Joseph Cacciatore as a voting member in the place of Mr. Morales.

**Minutes** - Approval of the March 17th minutes.

**MOTION:** Mr. Warren **MOVED** to approve the March 17th minutes as presented. Mr. Cacciatore seconded; the motion passed unanimously.

**Election of Officers**

Mrs. White explained that the Board was actually supposed to hold these elections in March, but it had been postponed. The Board opted to have the election of officers rather than wait one more month. Chairman and Vice Chairman positions were elected.

**MOTION:** Mr. Warren **MOVED** to elect Mr. Morales as Chairman. Mr. Cacciatore seconded; the motion passed unanimously.

**MOTION:** Mr. Warren **MOVED** to elect Mr. Gilligan as Vice Chairman. Mr. Cacciatore seconded; the motion passed unanimously.

**Mr. Bean's Plan**

Mrs. White reported that Mr. Bean had dropped off a new revision of the plan which showed all the information the Board had asked for. She passed around a copy for the members to review. They agreed everything they asked for was on the plan.

Mrs. White also stated that the Health Inspector had determined that the porta-potty was acceptable as a bathroom facility as per code. The Building Inspector was also satisfied after his inspection.

Mr. Warren reported that from a Fire Department perspective, Mr. Bean had gone well above and beyond what they had asked for and they were very satisfied.

**OEP Conference**

Mrs. White reminded the Board members that they should hand in their choices for the OEP conference as soon as they could as sessions fill up quickly and they would want to make sure they have a spot reserved for them to attend. Mrs. White will collect all the registration forms and batch them for submission to the Selectmen's Office for payment.

**Pheasant Run Wetland Study Area**

Ms. LaBranche distributed flyers regarding a tour of the Pheasant Run Study Area on April 30 from 10-12 and encouraged the Board members to attend and tell their friends about it. This Study area was identified through a grant the Town received.

**Southeast Watershed Alliance (SWA) Symposium**

Ms. LaBranche also distributed information regarding a series of symposia the SWA will be holding related to the health of the watersheds to the Great Bay and the NH coastal areas. The first symposium will be held on May 11th at Great Bay Community College. Attendance is free, but registration is required.

**Updates to Site Plan Regulations**

Ms. LaBranche reviewed the red-lined copies of the Site Plan Review Regulations with the Board page by page, asking if there was agreement with her changes or if any other changes should be made. Most of her changes were approved by the Board. Highlighted areas will have more in depth discussion at the May meeting.

Erosion and Sedimentation will be divided into two sections which will consist of *Stormwater Management* and *Erosion and Sedimentation Control*. The buffers and landscaping information will be expanded. Some revisions were tweaked and information will be removed if redundant. In some instances, information will be moved to a different section for more continuity.

Ms. LaBranche will do some research about parking lot configurations and sizes of parking spaces for that section of the regulations. She will also provide a clean, revised copy to the members to review for the May meeting.

**Telecommunications Ordinance Review**

Ms. LaBranche is still researching some information and hopes to present this at the May meeting.

**ADJOURNMENT**

**MOTION:** Mr. Warren **MOVED** the Planning Board adjourn; Mr. Gilligan seconded.

Mr. Warren closed the meeting at 8:50 pm.

Respectfully submitted,

*Barbara White*

Barbara A. White  
Recording Secretary

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Ronald Morales  
Chairman

Minutes approved \_\_\_\_\_