

TOWN OF EAST KINGSTON  
Agricultural Commission

2011-2012  
Brad Rice, Vice Chairman

**MINUTES**  
September 8, 2011 Meeting  
7:00 pm

**NEXT MEETING WILL BE HELD ON OCTOBER 13**

**AGENDA**

- ◆ Attendance
- ◆ Approval of August 11th and 19th minutes
- ◆ Board Business
- ◆ Adjourn

The regular meeting of the Agricultural Commission was called to order at 7:10 pm.

**ATTENDANCE:** Mrs. White called the roll.

**MEMBERS:** Regular - Brad Rice and Steve White; Alternate - Linda White. Chris Castonguay was absent. Also present was resident Ron Morales and Recording Secretary Barbara White.

**BOARD BUSINESS**

Vice Chairman Rice chaired the meeting and designated Mrs. L. White a voting member for this meeting.

**Minutes**

Mr. Rice noted one small correction to the August 11th minutes; Mrs. White will make the change.

**MOTION:** Mr. Rice **MOVED** the minutes of August 11th and August 19th be approved with the change as noted; Mr. White seconded and the motion was passed unanimously.

**Old Business**

Mr. Rice provided e-mail addresses to Mrs. White for the Lilac Patch and Hidden Hollow Farm.

**TRI-FOLD PAMPHLET**

Mr. Castonguay is working on the pamphlet and Mr. Rice will contact him to make sure is completed in time for printing.

Mrs. B. White will get the completed file from him and have 50 color copies printed.

**NEWSPAPER NOTICE**

Mrs. White passed around the proposed newspaper article for the Meet and Greet. Mr. Morales suggested changing the wording to "*invite the public*" in place of "*invite East Kingston Residents*". The Board agreed with

the change in wording. This article will appear in the Community News section of the Carriage Towne News and the Exeter Newsletter.

### **POSTER**

Mr. Rice will have Mr. Castonguay put together the written information for the Community News article with some graphics and post it in the school and other places. We will have 7 copies printed in color for posting around town.

### **TOWN HALL**

The Hall is reserved and the members will come in early to arrange the tables and chairs. They will return the configuration to how they found it when they leave as the Grange has a meeting the next day.

Mr. Morales asked if the growers were going to be asked to bring items for sale if they have them. Mrs. B. White explained she was in the process of calling everyone on the map to see if they would be interested in doing just that and how much room on a table would they need, if interested. They were encouraged to bring items for sale and printed information they have to distribute on the items they offer. Mrs. White will also send a reminder notice closer to October 13th.

### **SPEAKERS**

Mr. Rice and Mrs. B. White have been in contact with speakers Nada Haddad and Julie LaBranche. They will provide whatever is necessary as far as written materials and other handouts. Mrs. B. White knows 1 or 2 tables at the front of the room will be necessary, and will arrange for a screen and extension cord if needed.

### **PRODUCERS**

Mrs. White had taken the producers the Board members had spoken to and had transferred their locations to a Town map. She was also in the process of calling some other names she had found in the Master Plan to see if any of those people still had a business and would be interested in being included on the map and attending the *Meet and Greet*.

### **MAPS**

Mrs. B. White handed out the tri-fold map and asked for feedback from the Board. Mrs. L. White noted that Bonnie's Bunnies was omitted; Mrs. B. White will add her. She will also bring the map the Staples and have it enlarged and mounted on foam board for display on the easel stand she will borrow from the library. We will print 50 of the maps.

### **ENTRY TABLE**

There will be a sign-in sheet on the entry table, with badges for people to write their names on so they know who they are speaking to.

### **AG COMM TABLE**

Mrs. B. White will make sure the Newsletter, member information sheet, copies of the map, and applications for membership are on this table.

### **REFRESHMENT TABLE**

Mrs. L. White will decorate the refreshment table with a tablecloth, pumpkins and flowers, and we will have cookies, apple cider and water available.

**SET-UP**

Board members will meet at the Town Hall at 4PM on the 13th to set up the tables.

**Next Meeting** - The next meeting is will be the Meet and Greet at the Town Hall on October 13.

**ADJOURN**

**MOTION:** Mr. Rice **MOVED** to Adjourn. Mr. White seconded.

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

*Barbara White*  
Recording Secretary

Approved: \_\_\_\_\_